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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Research Administration
Bureau of Agricultural and Industrial Chemistry
Washington 25, D. C.

January 25, 1949

BUREAU MEMORANDUM NO. 412

ESTABLISHMENT OF BUREAU RESEARCH COUNCIL

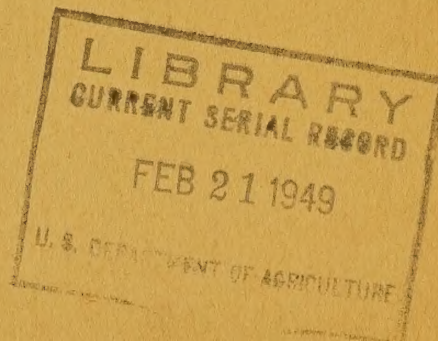
In order to provide the Chief of Bureau the fullest assurance that the research program of the Bureau is developed with complete consideration of all factors of need, of timeliness, of prospect for achievement of goal, of relation of proposed new projects to those already being prosecuted by the Bureau, the relation of proposed projects to research under way in other research organizations, the priority of proposed projects, and any other factors that merit attention in the development of a well rounded and orderly program of research, there is hereby established the Research Council of the Bureau of Agricultural and Industrial Chemistry.

This Council will be composed of the Assistant Chiefs of Bureau, the Directors of the four Regional Research Laboratories, who are also responsible for all Bureau activities in their respective regions as special representatives of the Chief of Bureau (Memorandum to Directors of October 1, 1948) and the Chief of Bureau, who will be Chairman of the Research Council.

It is my feeling that the research programs of the Bureau should be the result of joint planning, and it is to serve this purpose that representation on this Council will include both responsible officers in Washington and in the field. This Council will participate in making policy decisions of the Bureau.

The Research Council will meet at the call of the Chief of Bureau as frequently as is felt necessary and as conditions will permit.

While the primary function of this Research Council is the development and promotion of the research program of the Bureau, the officers constituting this Council form as well the administrative leadership of the Bureau, and the Council, therefore, will also give attention to general administrative matters of Bureau-wide importance, it being



recognized that adequate and orderly development of the research program may frequently be enhanced or retarded depending upon the care given to the solution of problems of administration.

The Directors' Meetings which were formerly held will be replaced by the meetings of the Research Council.

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